

## **Cherwell District Council**

### **Executive**

Minutes of a meeting of the Executive held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 8 April 2013 at 6.30 pm

Present: Councillor Barry Wood, Leader of the Council (Chairman)  
Councillor G A Reynolds, Deputy Leader of the Council (Vice-Chairman)

Councillor Ken Atack, Lead Member for Financial Management  
Councillor Norman Bolster, Lead Member for Estates and the Economy  
Councillor John Donaldson, Lead Member for Banbury Brighter Futures  
Councillor Michael Gibbard, Lead Member for Planning  
Councillor Tony Ilott, Lead Member for Public Protection  
Councillor Nigel Morris, Lead Member for Clean and Green  
Councillor D M Pickford, Lead Member for Housing

Also Present: Councillor Sean Woodcock, Leader of the Labour Group  
Councillor Tim Emptage, Leader of the Liberal Democrat Group

Apologies for absence: Councillor Nicholas Turner, Lead Member for Performance and Customers

Officers: Calvin Bell, Director of Development  
Kevin Lane, Head of Law and Governance / Monitoring Officer  
Karen Curtin, Head of Finance and Procurement  
Adrian Colwell, Head of Strategic Planning and the Economy  
Ed Potter, Head of Environmental Services  
Natasha Clark, Team Leader, Democratic and Elections

#### 107 **Late Baroness Thatcher**

The Chairman invited Members to join him in a minutes silence following the death of Baroness Margaret Thatcher earlier that day.

The Chairman reported that as a mark of respect the Union Flag was flying at half mast at the council offices and advised Members that a book of condolence would be opened at Bodicote House for elected Members and members of the public to sign.

#### 108 **Declarations of Interest**

There were no declarations of interest.

109 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

110 **Urgent Business**

There were no items of urgent business.

111 **Minutes**

The minutes of the meeting held on 4 March 2013 were agreed as a correct record and signed by the Chairman.

112 **Joint Corporate Procurement Strategy and Action Plan 2013/14**

The Head of Finance and Procurement submitted a report which presented the joint procurement strategy and action plan for 2013/14 for the council. The primary objective of the procurement strategy was the setting out of a clear framework for the procurement of goods, services and works that would assist in reducing service budgets in line with severe funding reduction while being fit for the purpose, meeting the needs of local people and service users, and providing value for money over their lifetime.

**Resolved**

- (1) That the joint corporate procurement strategy and action plan for 2013/14 for the council be approved.
- (2) That the Lead Member for Financial Management be requested to send a copy of the Joint Corporate Procurement Strategy and Action Plan 2013/14 to the Secretary of State.

**Reasons**

The joint corporate procurement strategy has a fundamental role in helping the Council reduce its services budget and protect front line services as it manages the implications of reduced government funding.

The Secretary of State has an interest in procurement matters.

**Options**

N/A

## **Waste Strategy**

The Head of Environmental Services submitted a report which sought consideration of a number of Waste Management changes and highlighted the range of activities being undertaken to drive tonnages to landfill down and increase recycling

### **Resolved**

- (1) That the new Oxfordshire Joint Municipal Waste Management Strategy be adopted.
- (2) That the Oxfordshire Waste Partnership deed of variation be approved.
- (3) That a trial expanded trade recycling service focused on Bicester be approved.
- (4) To the approach regarding Controlled Waste Regulations be approved.
- (5) That the activities underway to promote recycling and reduce waste going to landfill be noted.

### **Reasons**

This report is presented to provide information on a number of issues regarding waste and recycling services. The Joint Municipal Waste Management Strategy sets out the direction for the Council's waste services for the next few years including new challenging recycling rates in the future.

The new financial arrangements are set out in the deed of variation and although the finances coming from the County Council are falling, they are now clearly set out and not subject to other factors.

A new trade recycling service in Bicester presents an opportunity for providing SMEs with high quality recycling services while generating income to help cover some fixed costs.

New and innovative ways of increasing the recycling rate are being developed and in the coming months the slow decline in recycling is expected to be turned around.

### **Options**

**Option One:** To implement the Oxfordshire Joint Municipal Waste Management Strategy and carry out actions to support this strategy such as the introduction of a pilot improved trade recycling scheme as well as driving forward household recycling rates.

**Option Two:** To implement the Oxfordshire Joint Municipal Waste Management Strategy but take only minor actions to support this strategy

**Option Three:** Investigate other options

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**Shop Fronts and Advertisements Guidance Document**

The Head of Strategic Planning and the Economy submitted a report which sought approval of the Shop Fronts and Advertisements Guidance Document as acceptable for use district wide.

**Resolved**

- (1) That the Shop Fronts and Advertisements Guidance Document be approved.

**Reasons**

A requirement that was set out in the Cherwell District Design and Conservation Strategy 2012 – 2015 adopted in 2012 was for a design guidance for Shop Fronts and Advertising to be developed.

Shop fronts are vital elements in the character and appearance of many street scenes across the District. This guidance aims to promote high quality and well designed shop front and advertisement design that helps enhance the character of conservation areas and improve the appearance of historic buildings.

**Options**

**Option One:** To accept the document as design guidance for the purposes of planning.

**Option Two:** To decline the document as design guidance for the purposes of planning.

The meeting ended at 7.05 pm

Chairman:

Date: